

February 3, 2020

The Burlington City Council held their regular meeting February 3, 2020. Present: Jeanine Kabanuk, Jesse Cannon, Rod Kremer, Sherry Skees, Justin Anderson, Lynn Brooks, Dawn Griffis, Jayden Casavant, Steve Schwandt, Patrick Samson and Mogan Glines. Absent: none.

Kremer moved to approve the January minutes, Cannon second, motion carried.

Cannon moved to approve payroll and bills, Anderson second, motion carried.

Anthony Polsfut of Grassroots Properties appeared asking about tax relief or relief on specials on the properties they currently own in Highlands Ranch. Samson explained the specials are a loan and if he doesn't pay them, they still have to be paid. The city can't forgive for some and not for others. Polsfut will come back in March with the tax information on the lots and will check into tax relief.

Kelly Haugan and Jennifer Wiechmann from Ward County appeared to explain the Ward County Emergency Operations Plan, Ward County Flood -Specific Emergency Action Plan, and the Burlington Emergency Operations Plan. Anderson moved to accept plans with corrected information, Skees second, motion carried.

Daren Jespersen appeared requesting a variance and special use permit. He appeared before the council in January requesting a variance and he was told he needed to get approval from Ward County. Ward county did not approve his variance of 100' but approved him for a 5' variance. Council informed him he now has to go to the planning commission for a Special use permit and he needs to know what the property is zoned.

Dawn Griffis will go to the Clerk of Court Conference if possible. Skees moved to approve, Cannon second, motion carried.

Officer Pasterz asked to apply for an officer grant. If accepted it will be 75(grant)/25(city) split. Cannon moved to approve, Anderson second, motion carried.

Engineers Report: R. Schloesser will be going back to the Water Board. If Burlington needs to take any action Patrick will let the city know. The City of Burlington will not appeal the FEMA Preliminary flood plain maps.

The Flood Plain Development Permit has been completed and mailed. Anderson approved contingent on resubmitting signatures in the correct place. Skees second, motion carried.

Fire Department used 500 gallons of water.

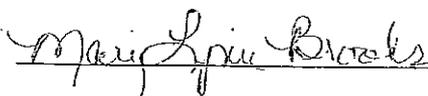
Safety Committee met 2/3/20 there were no incidences to report and no safe lift issues. Casavant moved to approve January minutes, Cannon second, motion carried.

Ordinances: The City of Burlington requires a signed formal complaint to process an ordinance violation.

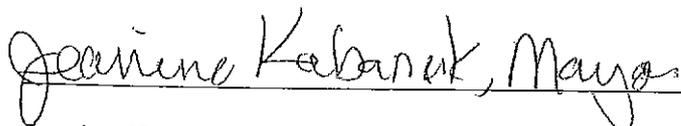
No building permits were issued for January

Cannon moved to approve Mayor Kabanuk to sign Brady, Martz & Associates audit report for the 8-month period ending 8/31/2019, Kremer second, motion carried.

Respectfully submitted



Mary Lynn Brooks, Auditor



Jeanine Kabanuk, Mayor